



CDMHA Board Meeting Report: 1 March 2021

Present: Traciann Fisher, Mark Harrop, Krystyna Lazar, John Kichinko, Lisa Turner, Paul Reilly, Brent Fehrman, Tom Neilson, Michael Kichinko, Erin Noble, Candace Adams, Arli Harrison, Mark Annett, Nicole Sansom, Jeff MacDonald, Leanne Tinebra

Regrets: Don Sauve, Beth Wise, Brad Vanderburg, Paul Robertson,

Absent:

Late:

Left Early:

Members:

Meeting Called to Order: 6:33 pm

Meeting Chair & Time Keeper: Brent Fehrman, President

Agenda & Meeting Minutes: Secretary

- **Motion** to accept March 2021 meeting agenda by; Erin Noble
Seconded by; Krystyna Lazar
Motion Carried.
- **Motion** to accept February 2021 meeting minutes by; Paul Reilly
Seconded by; Mark Harrop : Motion Carried.
- Errors and Omission:

Reports:

Ice Scheduler's Report – John:

- Ice Contract confirmed for February & March 2021
- Game schedules added to website for all Divisions
- Practices updated to March 28 on website
- IP1 scheduled for two ice times per week for balance of season
- Discussion on Easter Sunday (April 4) ice – we will take ice this day but nothing after 4 pm
- The Referee's did say they thought that by cutting the amount of games, this will help with the Referee situation.
- Has there been any mention that Cayuga will not get ice in the Fall due to the vaccine centre? There has been no mention of this at this time. John will follow up with this.
- Annex B is the practice hours tracking by team to March 28 for the season subject to changes based on game cancellations:

Registrar's Report – Mike:

- The Hockey Canada Registry is revamping their whole database into 3.0 – there is supposed to be more information accessible. The transition is supposed to be completed by May 2021. We cannot start our online registration until 1 June 2021. With Fall tryouts this should not be an issue.

VP of Rep/AE Report – Beth/Mark:

- Coach Applications should be posted soon. Thinking NLT end March 2021. The application will be sent to Tom Neilson and VP Rep/AE to review. The committee should be made up of Coach Development Convenor, VP Rep/AE and other volunteers.

- We will put the coach application information on the social media etc. to draw more attention to the application deadline.

VP of Local League Report – Erin:

- No Report Issued

Minor Novice/IP Convenor/Coordinator Report – Candace/Paul:

- No Report Issued

Development Convenor Report – Mark:

- No Report Issued

Equipment Manager’s Report – Leanne:

- No Report Issued

Gate and Time Keeper Convenor Report – Traciann/Beth:

- No Report Issued

Treasurer’s Report – Jeff:

- See Annex A.
- We will be timekeeping for Cayuga. Traciann will keep track and we will bill them at the end of the year.

Website – Arli:

- No Report Issued

Challenge Cup – Beth:

- Is it possible to look at “other” dates for the Challenge Cup due to evaluation times for next year; we may have trouble picking other dates as we have to get approval from all of the other user groups – we have to stay away from November (Hagersville Tournament) – may be looking at middle of November if we want to stay in the earlier time frame (11-14 November);
- Once the season structure is out we will take a look at this – no registration will be able to take place for tournaments until September.
- Ice Scheduler would have to contact the County and then the County would contact the user groups.
- We are unsure when the process for picking next year’s ice – Ice Scheduler will ask about this when he contacts them next.
- If we move this date – we will have to pick a date we are willing to stick with in the future.

VP of Business Report – Lisa:

- No Report Issued

Secretary Report – Traciann:

- See Annex C – Policy and Procedure changes
- AGM should be the April meeting. Are we still on track for that? The AGM will be pushed to May 2021.
- Nominations will be done electronically this year since many people cannot into the arena – a nomination will be sent to the President of CDMHA and Secretary of CDMHA. At the meeting, during the nominations, the nomination will need to be seconded and then voted by secret ballot.

- The following positions are up for nomination this year:
 - VP of Business Operations
 - VP of Local League Operations
 - Treasurer
 - Secretary
 - Discipline
 - Equipment Manager
 - Web Site
 - Development
 - Coach Development
 - All Convenors
 - Gate and Time Keeper Convenor

President Report – Brent:

- Return to Hockey Framework – Questionnaire that went out to the all the associations and the OMHA put together a focus group to the OHF for the structure for next year. SEptemer start and pushing toward the Atom pathway – no hockey prior to Tuesday after Labour Day, AAA tryouts, AA tryouts, A and then us... looks like we will get pushed to mid-late September. We will be returning to 5 on 5 hockey for next year. Final Draft will be out in May 2021 to assist us with our planning for next year and Challenge Cup.
- Send names for coach interviews to Brent and Traciann and we will put the list together for Beth.
- The next meeting is 12 April 2021.

Open Business:

- **Action:** Amalgamation
- **Discussion:**
- Next meeting is 4 Jan 2021 (this meeting was cancelled due to the lockdown)

- **Action:**
- **Discussion:**

- **Action:**
- **Discussion:**

- **Action:**
- **Discussion:**
-

New Business:

- **Action:**
-
- **Discussion:**

- **Action:**
- **Discussion:**

- **Action:**
- **Discussion:**
- **Action:**
- **Discussion:**

E-Mail Votes

There were no email votes from the previous minutes.

Deferred from last Meeting:

Deferred to Next Meeting:

Off the Bench – summer

Wage Increase – summer

Motion to adjourn by: Paul Reilly

Seconded by; Nicole Sansom

Motion Carried.

Meeting Adjourned - 7:22 pm

Caledonia and District Minor Hockey Association

Balance Sheet
As of February 28, 2021

	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
1112 Bank of Montreal	226,384.50
1140 Petty Cash	0.00
1149 Float - Prize Table	0.00
1150 Float - Gate	0.00
Float - Challenge Cup	0.00
12000 Undeposited Funds	0.00
Total Cash and Cash Equivalent	\$226,384.50
Accounts Receivable (A/R)	
1200 Accounts Receivable	902.54
Total Accounts Receivable (A/R)	\$902.54
1217 Prepaid Expenses & Licences	0.00
1225 Returned Cheques	0.00
1310 Investments	2,318.00
Advanced Funds-Midget AE	0.00
Total Current Assets	\$229,605.04
Total Assets	\$229,605.04
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
2200 Accounts Payable	0.00
Total Accounts Payable (A/P)	\$0.00
2100 Deferred Revenue	9,837.50
2115 Goalie Equip - Green Donations	0.00
2201 Accounts Payable - JV's	8,497.50
Accrued Liabilities	0.00
Total Current Liabilities	\$18,335.00
Total Liabilities	\$18,335.00
Equity	
3000 Opening Balance Equity	0.00
Retained Earnings	188,281.46
Profit for the year	22,988.58
Total Equity	\$211,270.04
Total Liabilities and Equity	\$229,605.04

Annex A
Financials

Caledonia and District Minor Hockey Association

Profit and Loss
May 2020 - February 2021

	TOTAL
INCOME	
4140 Gate Income	890.00
4200 Registration	171,733.34
4240 Sponsorships/Donations	24,181.81
4500 Challenge Cup Tournament	
4505 Tournament Registration- Challenge Cup	0.00
4550 Other Expense Challenge Cup	0.00
Total 4500 Challenge Cup Tournament	0.00
Total Income	\$196,805.15
GROSS PROFIT	\$196,805.15
EXPENSES	
5040 Audit Fees	6,780.00
5050 Bookkeeping Fees	392.42
5060 Awards & Trophies	1,672.40
5080 Bank Fees	672.80
5081 QE Fees	1,393.76
5082 Elavon Fees	8,248.14
Total 5080 Bank Fees	10,314.70
5100 Team Parties	370.00
5160 Equipment	
5161 House League Jerseys & Socks	27,515.50
5162 Rep Jerseys & Socks	22,704.53
5164 Supplies	327.76
Total 5160 Equipment	50,547.79
5185 Hockey Development	
5175 Goalie Development	1,026.00
5180 Coach/Trainer Development	3,764.60
Total 5185 Hockey Development	4,790.60
5200 Ice Rental - Hockey	60,557.84
5220 Ice Scheduler	4,000.00
5225 Registrar	4,000.00
5230 Referee Scheduler	728.00
5235 Other Miscellaneous Service Cost	-92.22
Total 5230 Referee Scheduler	635.78
5260 Office Expense	18.05
5270 Website	1,224.92
5275 Gamesheets	768.40
Total 5260 Office Expense	2,011.37
5280 OMHA Fees	17,743.00
5380 Referees	7,327.68
5390 Registration Expense	550.00
5460 Timekeepers	3,151.75
5540 Gatekeepers	675.60
5910 Other Expenses	714.50
Total Expenses	\$176,235.43
OTHER INCOME	
5700 Interest Income	2,380.05
Total Other Income	\$2,380.05
OTHER EXPENSES	
8000 Ask My Accountant	-38.81
Total Other Expenses	\$ -38.81
PROFIT	\$22,988.58

Annex B
Ice Tracking

Ice Tracking By Team

February 25, 2021	Yearly
Team	Totals
Discovery	11.0
IP1	24.0
IP2	30.0
U9 - #1	20.0
U9 - #2	20.0
U9 - #3	20.0
U9 - #4	20.0
U9 - #5	20.0
U9 - #6	20.0
U11 - #1	21.0
U11 - #2	21.0
U11 - #3	21.0
U11 - #4	21.0
U11 - #5	21.0
U11 - #6	21.0
U11 - #7	21.0
U13 - #1	21.0
U13 - #2	21.0
U13 - #3	21.0
U13 - #4	21.0
U13 - #5	21.0
U13 - #6	21.0
U13 - #7	21.0
U15 - #1	20.0
U15 - #2	20.0
U15 - #3	20.0
U15 - #4	20.0
U15 - #5	20.0
U18 - #1	20.0
U18 - #2	20.0
U18 - #3	20.0
U18 - #4	20.0
U18 - #5	20.0
U18 - #6	21.0
U18 - #7	20.0

Annex C
Policy and Procedures

Policy and Procedure Changes

Section Q – Team officials and Volunteer Requirements

d) Add – Effective 2020-2021 season all On-Ice Officials and Volunteers will also require the Gender Identity and Expression Course.

g) CDMHA will cover the cost of the required Team Official course. For example – those new to coaching the U7 – U9 levels will require Coach 1 – Intro to Coach – the cost of this course will be reimbursed by CDMHA. As will the HTCP Level 1 for the Trainer. Those coaching U10 and above will require the Coach 2 – Coach Level Trained and this will be reimbursed by CDMHA (this is subject to change and will be governed by the OMHA – see Team Official Qualification Requirements issued by the OMHA). **Add information re; trained vs. certified – Check Hockey Canada profile.

Should a coach become certified and wish to take further courses to maintain the certification, CDMHA will cover a maximum amount of \$100/year for these courses.